

# Pat Matson, Girl Elf



What are the Holiday Tasks that wear you down?

I can begin them now so that you don't have to fret over them in your mind for the next months.

Ah! Sweet Relief!

## Holiday Things Written

- Greeting Cards & Holiday Letters
- Sending Thanksgiving Cards in lieu of Christmas
- Christmas or New Year Party Invitations
- Holiday Ezine articles

## Holiday Things Shopped For

- Research for Business & Personal Gift Ideas
- Shopping, wrapping and mailing gifts
- Homemade Candies – prepared, wrapped and shipped

## Holiday Things Celebrated with Food

- Recipe Ideas for Traditional Holiday Meals
- Custom Menu Preparation
- Prepare Grocery Lists
- Family Party agenda – menus, games, etc.
- Arrange Food Delivery Services
- Suggestions for Holiday Décor & Table Settings
- Hire Catering & Cleaning Services

## Over the River & Through the Airports

- Holiday Visits Home – Travel Prep
- Gifts shipped home to arrive before you

Call 909-867-2413 or email me: [pat@paperworkpartners.com](mailto:pat@paperworkpartners.com) to begin.